• **Templates**

Create your own templates or use the default templates below. You can add templates by clicking while editing.

As a registered user you can create custom layout templates to standardize the way you and other users create documentation. For instance, you can create templates for:

1. Project status reports
2. New user instructions
3. Development specifications
4. Knowledge base resources
5. Social media newsrooms

Register now to start creating your own templates.

Two Column

Three Column

• **Creating Pages**

Creating new content makes your documentation richer and more valuable. Use the New Page link to add a page or use the Edit Page link to make changes to an existing page.

• **Moving Pages**

Keeping your documentation in order has never been easier with MindTouch. Restructure your content hierarchy to achieve optimal organization.

1. Go to the page you wish to move
2. Click **Tools > Move Page**
3. Use the **Navigate** box to find a new location

• **My User Space**

As a new user feel free to develop your user space which is located at:

my user space
As a MindTouch user you will be able to develop your own user space which can be public or private.

register now

**Privacy and Permissions**

Need to keep something to yourself? Privacy with Mind Touch is easy and secure.

1. Go to the page you wish to protect
2. Click **Tools > Restrict Access**
3. Select the appropriate restriction level

![Diagram showing public, semi-public, and private access levels]

- 🔄 can view and edit
- ⚪️ can only view